



State of Vermont
Contracts and Grants
One National Life Drive
Montpelier, VT 05633-5001

Agency of Transportation

[phone] 802-828-0631
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Grant Name:

Grant Number:

This is to certify that Contracts and Grants Unit staff member(s) visited the following organization/town _____ to conduct an on-site monitoring review on (date) _____, _____.

Our goal as the Contracts and Grants Unit for Vermont Agency of Transportation is to monitor the activities of sub recipients as necessary to ensure that federal awards are used for authorized purposes in compliance with laws, regulations, and the provisions of contracts or grant agreements and that all performance goals are achieved. This monitoring review can be documented as an official visit.

STATE OF VERMONT, AOT
Contracts & Grants Unit

SUBRECIPIENT:

Signature

Signature

Print Name

Print Name

Title

Title

Signature

Print Name

Title

